

**PCTM Board Meeting
February 01, 2024
ZOOM Meeting**

President Dave Kennedy called the meeting to order at 6:34 PM.

Board Members Present: Kennedy, Avery, Brent, Nataro, Cooper, Wenger, Ilaria, Kaufmann, Fulton, Stengle
Visitors: Teresa Brown

Dave asked everyone to introduce themselves.

The updated Board Member Roster was emailed to the Board Members on January 31, 2024. Marian Avery asked everyone to please check the document for corrections and let her know of any updates or corrections.

President's Report – Dave Kennedy

- Ongoing recruiting for vacant Board positions. Secretary is the most crucial please let
- Dates for future Board meetings. Listed at end of minutes.

Secretary's Report – Marian Avery

The Secretary's Report from the November 9, 2023 Board Meeting was sent to the Board January 31, 2024 via email.

MOTION: A motion to approve the minutes from the November 9, 2023 Board Meeting was made by Leigh Nataro and seconded by Shannon Wenger. The motion carried unanimously.

Treasurer's Report – Barb Krause

Checking 1874	Balance	01/31/2024	\$ 14,182.08	
Certificate of Deposits	Maturity Date		Present	Rate
87663	3/26/24		\$ 7,801.47	0.02 %
38970	5/14/24		\$10,490.01	0.02 %
87661	5/15/24		\$11,019.24	3.209 %

Total of CD's \$ 29,191.47

Conference Account 3953	Balance	1/31/2024	\$ 4,838.50
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Total Assets \$ 48,331.30

PCTM Year To Date					
Cash flow: 7/1/2022 to 6/30/2023					
Category	7/1/2023 - 9/30/2023	10/1/2023 - 12/31/2023	1/1/2024 - 3/31/2024	4/1/2024 - 6/30/2024	OVERALL TOTAL
<u>INFLOWS</u>					
2023 conference	\$ 6,797.04				\$ 6,797.04
2023 Professional Development		\$ 142.56			\$ 142.56
Membership Income	\$ 269.62	\$ 123.76	\$ 77.35		\$ 470.73
TOTAL INFLOWS	\$ 7,066.66	\$ 266.32	\$ 77.35		\$ 7,410.33
<u>OUTFLOWS</u>					
Sponsor/Poster Statistics Contest					\$ -
Conference Scholarship					\$ -
Exec Board Meeting					\$ -
NCTM Affiliate Dues					\$ -
NCTM Conference Rep					\$ -
PCTM Professional Development		\$ 1,066.73			\$ 1,066.73
Pre-Service Teacher Day		\$ 1,000.00			\$ 1,000.00
Conference expenses 2026		\$ 437.14			\$ 437.14
Tax Preparation	\$ 200.00				\$ 200.00
Website	\$ 136.60	\$ 117.60	\$ 39.20		\$ 293.40
Projectors/Cables					\$ -
TOTAL OUTFLOWS	\$ 336.60	\$ 2,621.47	\$ 39.20	\$ -	\$ 2,997.27
OVERALL TOTAL	\$ 6,730.06	\$ (2,355.15)	\$ 38.15	\$ -	\$ 4,413.06

MOTION: A motion to approve the Treasurer's Report was made by Marian Avery and seconded by Dan Ilaria. The motion carried unanimously.

Membership Report – John Althouse

There are 394 active members: 352 full memberships, 28 retired memberships and 14 student There are 872 inactive members in the membership data base, giving 1266 total memberships in the data base. This is the membership prior to the PST Day at IUP in Fall 2023. When PCTM notices are sent out they are sent out to all total memberships active and inactive. Last Board meeting the counts were: 394, 352, 28,14. (872 inactive members in the data base)

Leigh Nataro suggested that after a time period of 5 years the name should be removed from the membership list. Board members agreed this was a good suggestion and that it should be implemented.

Old Business

A. Pre-Service Teacher Day Spring 2024 – Dan Ilaria

- East: WCU (Coordinators: Dan Ilaria and Jen Hummer) Saturday, April 20,2024. The day will also include classroom teachers with a strand for technology and classroom. The plan is to have three 50 minutes sessions and then a “Play with Math and Lunch” followed by a closing session for everyone in a large auditorium. We have a full slate of presenters with a plan working with Steve Fuguet to launch the registration site and information along with the program. The cost of the day to attendees is \$15.00. Eventbrite takes a percentage of the registration fee which will leave us with about \$11.00 to cover most of the lunch cost. We are asking Dana Morse from TI to help cover lunch and ATMOPAV will pick up the

rest. We have a total of 160 max capacity. We will be able to go over that with presenters and lunch and learn people. There will be hands-on activities during the lunch and learn session, which will last 90 minutes with attendees being able to visit several tables for 30-minute sessions which will involve reflection with presenters at tables set up in the ballroom. There are sessions for Pre-Service teachers and In-Service teachers, at all three levels, elementary, middle-school and high-school, with general, new teacher and experienced teacher focus. PAMTE, PCTM and ATMOPAV are sponsoring this event monetarily. There will be a continental breakfast and a lunch. Registration will launch on February 15th.

A discussion followed as whether or not to have only one PST Day per year alternating East and West every other year. Perhaps Penn State Harrisburg could be a possible location that is somewhat central across the state.

B. Professional Development Day – Marian Avery

- Shannon Wenger and Kelly Brent are interested in hosting this event in the fall of 2024. They are going to look into the possibility of holding this event at their school, Carlisle High School in Carlisle just west of Harrisburg and not too far off the PA Turnpike Carlisle exit. Marian Avery has offered to help them with this endeavor.

C. Review of PCTM Constitution & By-Laws - Marian Avery

A Constitution & By-Laws Review Committee will be forming to review the Constitution & By-Laws that began at the April 20, 2023 Board Meeting. The plan is to form this in the next few weeks and have work done by the April Board Meeting for approval of the Board and then ratification from the General Membership at the General Business Meeting at the Conference in July.

D. PCTM Website platform discussion.

Update on group work (Rob Baier, Leigh Nataro, Shannon Wenger, Joelle Cooper, Libby Lacarte, Hartono Joe, Barb Krause). Can we cancel our current platform? If we can cancel then we can set up a new site and have it operational before cancelling the old site. We need to make sure we can get everything off of the current website before it is cancelled. A discussion ensued regarding having a PCTM account that is not an account in a Board Member's name so the ownership is easily transferred. Marian said she will send an email to the people interested in serving on this committee, mentioned above, to set up a first meeting via ZOOM, put together an initial agenda with the information below, select a chair or co-chairs of this sub-committee, and work quickly to establish direction and results.

[November 9, 2023 discussion notes from minutes:

A discussion came up about using a Google Site for the PCTM Membership Website. It was felt that this needs to be looked into as there is some concern about the locked portion of the Members Only on the PCTM website. Some states use this as the main hub of their website for members and teachers in the state which acts kind of like a subscription that is sent out to the members through it. It may be possible to use something like this through JoinIt. This could save money and we may be able to transfer the PCTM website to a Google Site. The cost for 2 years is \$526.00. It was

decided that this discussion should be revisited. Hartono needs to be included in this discussion as he is comfortable with Wordpress which is currently being used. We are a volunteer organization and the time it will take to do this will be extreme. Some questions came up during this discussion: Do we need to pay someone to do this? Do we need to find several people within the state to work on this that have this knowledge and abilities? Should we have affiliates join in with what they are doing to showcase what is happening in the state with math, like Desmos. Should we Link the resources, podcasts and webinars, somewhat like a math teacher lounge. It was felt we should not just make changes to the website but also make people aware of the changes in the website, letting the IU's know, let students and teachers know. We would like to have Universities share with pre-service teachers about state affiliated local math organizations, PCTM and NCTM. Karen Haar said she would be interested in helping with this on the middle school level. This is a conversation that needs to happen if PCTM is to be what it used to be. Rob Baier is willing to be behind this. We need a strategy to map out what are we trying to accomplish and a plan. Create a committee willing to do this, that would meet one time a month for about an hour, via ZOOM. Form the committee of about 5-7 at the next Board meeting. Interested people to serve on this committee are: Rob Baier, Leigh Nataro, Shannon Wenger, Joelle Cooper, Libby Lacarte, Hartono Joe, Barb Krause. Barb Krause said she will check with Word Process to see if we can cancel our expensive subscription. If we cannot then it is a moot point to proceed with the change in a platform at this time. It was agreed that if we cannot change the platform then we should change what is contained on the website and public awareness of the website as much as possible to further PCTM's mission and positive influence in the mathematics community.]

New Business

None

Committee Reports

A. Nominations and Elections – Marian Avery

Treasurer: Barb Krause

Delegate at Large:

- Teresa Brown – IU 1
- Jonathan Regino – Interboro School District, Morton, IU 25
- Kristina Fulton (current term ending June 30, 2024)
- “James” Xiangquan Yao – PSU, Penn State

Eastern Regional Representative:

Central Regional Representative: (one nominee thinking about it)

Western Regional Representative:

Marian asked if the Board wanted her to continue working on acquiring some Regional Representative nominees and then resubmit the list of nominations at the April Board meeting. The Board agreed this might be a good move.

B. Conference Planning Committee – Marian Avery

- July 24-26, 2024 – The Desmond, Hotel and Conference Center, One Liberty Boulevard, Malvern, PA 19355 - Marian Avery/Leigh Nataro
 - Conference Committee

- General Conference Chair – Marian Avery
 - Conference Co-Chair – Leigh Nataro
 - Program Co-Chairs – Kelly Brent/Shannon Wenger
 - Registration – Joelle Cooper
 - Exhibits/Vendors – Valerie Long/Libby Lacarte
 - Publicity – Amanda Reinsburrow
- Pre-Conference and Keynote Speakers are: Amanda Jansen from University of Delaware, Libo Valencia from New York and Kevin Dykema who is the current NCTM President.
 - The Conference Committee has set the speaker registration cost at \$220.00 with student registration at \$185.00. Sponsorship income will be applied to defray the cost of regular registration, which we hope to keep under \$300.00, prior to the opening of the registration site on April 1, 2024. The price of this conference is comparable to other state conferences, especially when both breakfast and lunch are included along with snacks and beverages during the conference days Thursday and Friday.
 - The call for speakers closed on December 15, 2023. Speaker acceptance letters were sent out on January 12, 2024. Deadline for speakers to accept or reject the offer to present a session at the 2024 conference is February 9, 2024. The program is anticipated to be posted on the PCTM website April 1, 2024. Kelly Brent mentioned that there is a nice variety of levels and topics for the program.
 - Early Bird Registration will open on April 1, 2024 and close on April 30, 2024, although the close date is sometimes extended. Registration after April 30th will be \$25 more than the Early Bird Registration.
 - Publicity Sub-Committee is working on social media and connections with PDE and Pennsylvania IU's to make people aware of the conference.
 - Leigh Nataro has reached out to the three keynote speakers to create a 30 second video for publication of the conference, Libo and Amanda will be sending one.
 - Overnight Room Reservations close on June 26, 2024 at 6:00 AM. Board members are encouraged to make their reservations early.
 - The PCTM Annual Business Meeting for the General Membership will be on Thursday, 11:30-12:00 in the Ballroom. All Board Members are expected to attend.
 - Conference Schedule is listed below. Sessions on Thursday and Friday are 1 hour in length with 15 minutes between each session.

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Wednesday	
5:00 – 6:00	Cash bar
6:00	Dinner
6:30 – 7:30	Libo Valencia

Thursday	
8:00 – 9:00	IGNITE/PCTM Awards
9:15 – 10:15	Breakout Session
10:30 – 11:30	Keynote
11:30 – 12:00	Business Meeting

12:00 – 1:15	Vendors and Lunch
1:30 – 2:30	Breakout Session
2:45 – 3:45	Breakout Session
4:00 – 5:00	Breakout Session
6:30	Math Trivia Night

Friday	
8:00 – 9:00	Keynote
9:15 – 10:15	Breakout Session
10:30 – 11:30	Breakout Session
11:30 – 12:45	Vendors and Lunch
12:45 – 1:45	Breakout Session
2:00 – 3:00	Breakout Session

- July 23-25, 2025 – Best Western Premier Hotel & Conference Center - Leigh Nataro
 - Conference Committee will be forming under the General Chair of Leigh Nataro. Leigh and Marian are currently working to secure a Conference Co-Chair.
 - Speakers:
 - ❖ Pre-Conference Speaker – Dan Kaufmann
 - ❖ Keynote Speaker – Eli Luberoff, founder of Desmos
 - ❖ Keynote Speaker – Deborah Peart, recommended by Bob Lochel, says “math is for everyone and it is important to recognize that”. Her website is <https://mymathematicalmind.com/>
 - ❖ Leigh is preparing letters to send to each of the speakers to specify what is offered to them and required of them.
- July 23-25, 2026 – Marian and Leigh have completed their trips to sites in the Pittsburgh or slightly east of the Pittsburgh area. Three conference hotels, Duquesne University and IUP have been reviewed for a possible site for the PCTM Conference in 2026. The Comparison document of these 5 possible venues was sent to the Board for review on January 31, 2024. The Conference Committee will be discussing this over the next two months and will bring a recommendation to the Board at the April 18th Board Meeting for a vote of approval to work on a contract with the venue. Please take some time over the next two months to read and study the document for the April Board Meeting Discussion. This may be the year to try one or two rooms for the streaming for a virtual conference in conjunction with the onsite conference.

C. Awards – Leigh Nataro

- Goal of receiving more nominations. Received two more nominations, one for New Teacher award and one for Annalee Henderson Award. Award nominations closes March 30th and announcements of receiving the award will go out early April.
- Leigh had John Althouse send out another announcement regarding Awards to the PCTM Membership that went out to the membership today.

- The list of PCTM Awards can be found on the PCTM website. The link is <https://pctm.org/awards/>. The website is working and submissions can be made directly through the website.
- Everything about awards is at pctm.awards@gmail.com and google form for awards that will be given for nominees to fill out and place so Leigh can find everything in one place.

D. Publications

- Magazine – Dan Ilaria
Deadline for the spring edition is tentatively March 1, 2024 with the goal for May 1st for publication each year. Dan would like some pictures of math to put in the magazine.
- Website – Hartono Tjoe
The PCTM 2024 Conference information under EVENTS on the website now contains the Save the Date Flyer and general information of the conference. Pictures of some of the Board members are still needed to update the website. Please email your picture to Hartono Tjoe.
- Social Media – Rob Baier
 - Twitter
 - Facebook
 - Instagram

E. NCTM Representative –Barb Krause acting in this position

- NCTM Conference will be September 25-28, 2024 in Chicago, IL
- Need to have someone represent PCTM at the annual meetings.

Affiliate Reports

- **ATMOPAV** (Association of Teachers of Mathematics of Philadelphia and Vacinity) – Marian Avery
The Spring ATMOPAV Conference will be held at West Chester University on April 20, 2024 in conjunction with the PCTM/PAMTE Pre-Service Teacher Day.
- **EPCTM** (Eastern Pennsylvania Council of Teachers of Mathematics) – Barb Krause
- **LHMA** (Laurel Highlands Mathematics Alliance) –
- **NPCTM** (Northern Pennsylvania Council of the Teachers of Mathematics) –
- **PAMTE** (Pennsylvania Association of Mathematics Teacher Educators) – Valerie Long
PAMTE's annual symposium is scheduled for May 15-16, 2024. The symposium planning committee will be accepting proposals from Jan 1-March 24. Sessions for the symposium are 3-50 minutes in length. If you have any questions about the symposium then reach out to Heather Ervin at hervin@bloomu.edu. You can read and learn more about PAMTE at www.pamte.org. This is a fantastic opportunity to learn more about the organization, network and collaborate with other mathematics educators, and share important information. Consider joining the group at the symposium.
- **PSMATYC** (Pennsylvania State Mathematics Association of Two-Year Colleges) – Matthew Prigel

MOTION: A motion to adjourn the meeting was made by Leigh Nataro and seconded by Joelle Cooper. The meeting was adjourned at 7:58 PM.

Respectfully Submitted,
Marian E. Avery
PCTM Secretary

Future Meeting Dates

- April 18, 2024 – 6:30-8:30 PM - via ZOOM-(note: this is a Thursday evening)
- July 24, 2024 – 2:00-3:30 PM - The Desmond, One Liberty Boulevard, Malvern, PA 19355
- during the Annual Conference (Studio 110)
- November 7, 2024 – 6:30-8:30 PM – Via ZOOM (note: this is a Thursday evening)
- February 6, 2025 – 6:30-8:30 PM – Via ZOOM (note: this is a Thursday evening)
- April 24, 2025 – 6:30-8:30 PM - via ZOOM-(note: this is a Thursday evening)